



Girl Scout Troop/Group Leader Agreement

Position Title: Girl Scout Leader/Advisor; Assistant Leader/Advisor

Term: One year, renewable

Managed by: Service Unit Manager and/or Membership Manager

Purpose: Enable girls as they develop their courage, confidence and character, and help them to return those gifts by making the world a better place.

The following description outlines the principal responsibilities of adult leaders in Girl Scouting.

Carry out balanced, fun, and safe Girl Scout program

1. Hold regular troop meetings based on girls' schedules and as agreed upon by adults.
2. Guide girls in experiencing an array of opportunities to learn, discover, make friends develop values and lead the way in giving back to the community.
3. Encourage girls to take on increasing responsibility for creating their own program activities
4. Provide an environment that embraces diversity. Reduce barriers so that all girls may participate.

Complete administrative duties:

1. Sign and submit your position agreement; complete Getting Started and Leadership Essentials trainings; and participate in self-evaluation process at the end of the troop year.
2. Register your troop and any additional girls in a timely manner.
3. Establish, monitor and maintain financial records. Involve girls in age appropriate troop budgeting and money management activities. Submit Annual Troop/Group Financial Report at the end of the year.
4. Use Safety-Wise and age level handbook to plan healthy, safe and secure experiences. File for activity approval when required; and notify the council of accidents and incidents.

Implement troop support system

1. Conduct an annual parent meeting at the beginning of the year. Communicate regularly with parents and co-leaders/assistant leaders, and involve them in troop decisions, plans and activities.
2. Attend service unit leader meetings or send a representative.
3. Maintain contact with your service team/support team. Communicate with your service unit manager or membership manager for assistance if questions or problems arise.

Qualifications:

- ✓ Work with and through others; both girls and adults
- ✓ Enjoy working with girls
- ✓ Recognize and believe in the self-worth and potential of girls
- ✓ Serve as role model
- ✓ Be outgoing
- ✓ Bring high energy, vitality, and enthusiasm while enabling group cooperation and fostering group cohesiveness

Benefits

- ✓ Fulfill a desire to be helpful and make a difference in the lives of girls.
- ✓ Gain opportunities to meet and network with new people.
- ✓ Gain a sense of satisfaction and accomplishment by contributing to the lives of girls.
- ✓ Develop and enhance marketable job and promotional skills.
- ✓ Discover outlets for creative expression.

The council agrees to provide: <ul style="list-style-type: none"> Orientation and training opportunities. A copy of volunteer management and conduct policies. A copy of position description and agreement. Ongoing support, guidance and performance feedback. 	Review with other members of your leadership team and note any agreed upon customization or division of duties here: Term: From: _____ to _____ Troop/Group# _____ Service Unit Code: _____	I have read and reviewed the responsibilities above and agree to fulfill these duties to the best of my abilities. _____ Sign Here Date _____ Print Name Here Date Upon verification of completion of Leader Orientation and Leadership Essentials this appointment is confirmed by: _____ Service Unit Manger or Membership Manager's Signature Date
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Regional Service Centers

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