



As we announced earlier this month, gsEvents is launching in our council on September 1! We know you are eager to have all of your Girl Scout participation in one place, as are we! Starting next month, your **MyGS login** will allow you to complete all of your Girl Scout needs with that simple sign-on, moving us away from CampWise and Wufoo for most, if not all, of your program, event and training registrations. We have already shared that caregivers and volunteers will easily be able to see registrations that are completed by the other and that there are no additional steps for you to utilize this new functionality.

Important Information You Need to Know about the gsEvents Registration System:

***** Always log into your MyGS account FIRST before ***
you click on the council calendar or search for your desired event.**
(You can log into MyGS via the link on the homepage of the GSHS website.)

Why? Events are created throughout the council with varying zip codes - even if they're virtual - and unless you are already logged into MyGS prior to clicking on an event via the council calendar or search feature, the system will only show you available options within 90 miles of YOUR home/local zip code. **This functionality may cause you to miss out on opportunities available to you if you do not log in per our recommendations below.**

For example, if an event is happening at Camp Tik-A-Witha and you live farther than 90 miles from camp, you will not be able to see that event when you enter your home/local zip code to search for an event within your account in the MyGS system.

**But of course you can register to come to that event at
Camp Tik-A-Witha!**

Considering the current gsEvents functionality, ***we strongly recommend that you log in to your MyGS account as your FIRST STEP in doing even a simple search for Girl Scout membership, program or events opportunities.*** Once that step is completed, then you can open the [council website calendar](#), and click on the events you want to view and register from the website calendar while already logged in.

If you search the council calendar for your desired event first and click on it to register before logging into MyGS, you will be redirected to log into MyGS and then you may no longer see the event you wish to register for if it is virtual or farther than 90 miles from your home/local zip code. Logging into MyGS FIRST will alleviate this problem.

GSUSA is working on making the mileage search larger - which will greatly improve the search feature - but this is not yet available.

Inside your MyGS Account:

- Members will not have access to see registration and information for events that do not apply to them personally, or to someone in their family when viewing and searching by zip code inside the gsEvents system.
- Troop leaders will not have access to see registration and information for events that do not apply to girls in their troop when viewing and searching by zip code within the gsEvents system.

For example, if you are the parent of a Junior Girl Scout, you will not be able to see complete details for a Daisy Girl Scout Event. If you are a Troop Leader for a Brownie Troop, you will not be able to see complete details for a Junior Girl Scout Event. Multi-Grade Level Troop Leaders will be able to see events that apply to only the grade levels served in their troop.

Remember! Everyone, including the general public, can view ALL of our events by browsing the [Website Calendar](#) event listings.

Additional Notes, Tips and Tricks:

Virtual events will be listed under zip code 38124 for the council (Zoom, Facebook live events, etc.) ***BUT, we strongly recommend logging into your MyGS account and then looking at the council events directly from the website calendar so you don't miss any events that you might want to attend.***

With gsEvents, just like your membership, multiple options for payment will be available for registrations. Payment options currently include credit cards, requests to use program credits (passport bucks), and for some programs and events, the ability to request financial aid. Requests to use program credits and/or financial assistance go through a staff approval process and are not available for every event. If you request to use program credits and do not have the full amount available to cover the registration fee, you will have a balance due in your MyGS account. A staff member will also send an email to the

person beginning the registration process alerting them to the need to provide additional/alternative funds to complete the registration. ***Please note that until your registration is fully complete (and fully paid), a “spot” will not be held for you.***

If an event requires registration but does not have a fee, there is a known glitch in the checkout system that requests credit card information be entered in order to secure the registration. **Selecting the “Back” button in the top left corner of the screen and then going back into the payment page seems to clear that requirement.** However, if troops or parents go ahead and enter credit card information, no charge will be issued to the credit card used for a free event, and the system does not save credit card information. (GSUSA is aware of this glitch and is working to correct the issue, which may even be resolved by the time you receive this information.)

The new registration system will not display events on the council website without also including registration information. GSHS will indicate in the event description if “No Registration is Necessary,” even though the event will also show links to register. *Always refer to the event description for event specific links for virtual events and details.*

Events Offered by Other Councils: If you live within 90 miles of another Girl Scout council, you may see events offered by other councils if you do a zip code event search. If that council is inviting members from outside their council to participate, you are very welcome to register and participate!

Something else to consider: One reason that you MAY want to register for events that don’t *require* registration is that doing so will populate the event to appear in your MyGS account under “My Events” for ease of access to check dates, times, and links - if that’s something that you would like to do. It will allow families and troop leaders to communicate about Girl Scout plans and registrations in this manner, as well. You can also check the event info by going back to the council website calendar at any time. ***Additionally, council staff often send email communications directly to registered participations. By completing your registration for a free event, you ensure that you will be included in information shared in this manner.***

Event registration screen not allowing you to complete your purchase? Don’t forget that you must ALWAYS check the box on the right-hand side of the screen to accept the Girl Scout Promise and Law - every time you submit an event registration!

As with everything we do at Girl Scouts, our staff is ready to assist you with all of your gsEvents questions and needs. Please contact a member of our Customer Care Team for support. You can reach them through an online, website chat, by calling 800.624.4185 or by sending an email to info@girlscoutshs.org.