

# Money Earning Activity Request Form & Guidelines

*Girl Scout troops/groups are financed by dues, money-earning activities and money earned through council sponsored product sales. Daisy Girl Scouts may not participate in non-council sponsored money-earning activities. Troop/group money earning may be done only by troops who have participated in the council-sponsored MagNut and Cookie programs*  
*Money-earning activities are not permitted during the MagNut or Cookie program dates.*

**INSTRUCTIONS:** Complete this form and submit it to the Sr. Director of Advancement & Alumnae Relations at least four weeks prior to participating in the proposed money-earning activity. You will be notified of approval (or denial, if necessary) from the Fund Development Department within 72 hours of receipt of this form.

**Part 1: Troop Identification & Contact Information**

Service Unit/Association \_\_\_\_\_ Troop/Group# \_\_\_\_\_  
 Leader's Name \_\_\_\_\_ Leader's Email \_\_\_\_\_  
 Leader's Phone(s): Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
 Leader's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Part 2: Money Earning Project Description\***

Goal: \$ \_\_\_\_\_ To be earned by (# girls) \_\_\_\_\_ and (# adults) \_\_\_\_\_  
 Reason for needing additional troop funds: \_\_\_\_\_  
 Describe project: \_\_\_\_\_

Activity Date \_\_\_\_\_ Location \_\_\_\_\_  
 How does this money-earning activity fit the Girl Scout Leadership Experience and create a meaningful experience for girls? \_\_\_\_\_

*\*Do not leave fields blank or mark "To Be Determined." Incomplete forms will be automatically denied until properly completed.*

**Part 3: Solicitation of Funds or Goods and Services**

Girl Scout groups and individuals must have permission from an authorized council representative before asking organizations or individuals for financial or in-kind gifts. Direct solicitation of funds is the responsibility of adults. Girls may provide support to these efforts through voluntary service. Girl Scouts may not solicit funds on behalf of other organizations. *All fields are required information.*

Funder Organization Being Solicited \_\_\_\_\_  
 Individual Contact Name (if applicable) \_\_\_\_\_  
 Organization or Individual's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Website \_\_\_\_\_ Email \_\_\_\_\_

Goal: \$ \_\_\_\_\_ (Please attach copy of grant application, guidelines, or other supporting documents.)  
 If for goods or services, provide description of request: \_\_\_\_\_

If girls are involved in support activities, describe the service and how this fits the Girl Scout Leadership Experience. \_\_\_\_\_

## Part 4: Requirement Verification

Did this Girl Scout troop/group participate in the last:

Cookie Sale? Yes  No

Fall MagNut Sale? Yes  No

Did this Girl Scout troop/group turn in the most recent year's Annual Financial Report?  Yes  No

*We agree to follow the policies, standards, and guidelines of Girl Scouts of the USA and of Girl Scouts Heart of the South in planning and implementation of this money earning activity.*

Leader Signature \_\_\_\_\_ Date \_\_\_\_\_

## Girl Scout Money Earning Activity Guidelines:

Girl Scout money earning activities should meet the following criteria:

- Be a valuable program activity for girls that will generate additional funds for a planned activity or event
- Be suited to ages and abilities of the girls and consistent with goals/principles of the Girl Scout program
- Be a girl activity – planned, generated, produced, and performed by girls – with supervision from leaders

**By planning and participating in money-earning projects, girls build real-world skills that benefit their groups, councils, communities, and most importantly, themselves. Here are the “five skills” girls learn:**

1. Goal setting
2. Decision making
3. Money management
4. People skills
5. Business ethics

Questions? Contact Lori Gilmore,  
Sr. Director of Advancement & Alumnae Relations  
Email: [lori.gilmore@girlscoutshs.org](mailto:lori.gilmore@girlscoutshs.org)  
Direct Line: (901) 334-3459

### Do's:

- Decide as a group how to use money earned by the group—individuals cannot earn money for individual use.
- Make sure an adult is present at all times during money-earning activities outside the meeting place.

### Don't:

- Do any money-earning project without approval from your council.
- Participate in games of chance, direct solicitation for cash, or product endorsement.
- Raise money for other organizations or causes. (Girls can decide to donate as a group from their earnings or give service to that organization.)

### Ideas for Group Money-Earning

Get creative! Have fun building new skills and helping achieve goals for the group and community. Here are ideas to get girls started:

- Provide childcare at a special event
- Make handmade cards for occasions
- Pick up litter after sports events
- Have a themed car wash
- Do face-painting at a community event
- Wash neighborhood windows
- Hold a drive for returnable cans
- Walk pets

COUNCIL USE ONLY

Approval Granted

Approval Denied

Reason for Denial \_\_\_\_\_

Fund Development Staff Signature \_\_\_\_\_ Date \_\_\_\_\_